

This document should be read in conjunction with the Fund's Summary Member Booklet and the Fund's counselling document on Death, Disability and Funeral Benefits

Benefit: In the event of the death of a member of the eJoburg Retirement Fund, a funeral benefit of R48 000 will be paid by Old Mutual (the insurance company covering the funeral benefits).

Who the benefit will be paid to: Upon the admission of a valid claim in respect of a deceased member, the funeral benefit will be paid to:

- The adult person nominated by the member on the most recently completed Death Benefit Nomination Form in respect of the funeral benefit (only one person can be nominated); or
- Where no beneficiary has been specified on the beneficiary nomination form or where no beneficiary nomination form has been completed, Old Mutual will pay the funeral benefit to a person who has been proven, to Old Mutual's satisfaction, to be the member's closest surviving family member. Normally, this will be a surviving spouse or adult child, if applicable.

Documents that must be provided to the member's HR Department by the person to receive the benefit:

- Copy of the deceased member's ID document.
- Death Certificate.
- BI-1663 Notice of Death form (completed in full by all relevant parties).
- Police report for unnatural / accidental deaths.
- ID document and proof of bank details of the person to whom the benefit must be paid.
- Affidavit from the person to receive the benefit or other acceptable proof attesting to the family relationship to the deceased member.

Further documents that must be provided by the member's HR Department:

- Completed and signed Group Assurance Family Benefit Cover Benefit Claim Form.
- Member's latest salary slip.
- Member's latest Death Benefit Nomination Form.

Submission of documents: The member's HR Department will send all the above documents to the Fund's Administrator, namely Momentum Retirement Administrators, who will immediately forward them to Old Mutual to process and pay the benefit.

When the benefit will be paid: The funeral benefit will normally be paid within 48 hours of receipt of all the properly completed documents.

All claims should be submitted as soon as possible, but not later than 12 months from the date of the member's death. If the claim is submitted late, the benefit will not be paid by Old Mutual.

FUNERAL SUPPORT SERVICES

Assistance on **funeral procedures** (death certificate, removal of body, etc) and **claims procedures**.

If the place of death is more than 50 kilometres from the place of burial **free transport** of the deceased by road or air from anywhere in the world to the funeral home closest to the place of burial in South Africa or neighbouring countries: Botswana, Eswatini, Lesotho, Mozambique (up to Vilankulo), Namibia or Zimbabwe.

A relative of the deceased may then accompany the body to the final funeral home and, if needed, **free overnight accommodation** will be provided.

Old Mutual Call Centre 0860 000 500 (open 24 hours a day, 7 days a week in all official languages)

The person who is to receive the benefit should ensure that their cellphone number and personal email address (if available) are provided, so that Old Mutual can contact the person directly if necessary to expedite the claim.

If the person who is to receive the benefit or the HR Department require further information on how to submit the claim they are welcome to contact the Fund's Administrator (eJoburgfund@momentum.co.za / 0860 44 45 51) or the Fund's Principal Officer (eJoburgPO@gmail.com).